

# ARTICLES OF ORGANIZATION

## OF

### THE IREDELL COUNTY AMATEUR RADIO SOCIETY

We, the undersigned, by the execution of this document, do hereby form the Iredell County Amateur Radio Society as follows:

**FIRST:** The name of the organization is the Iredell County Amateur Radio Society.

**SECOND:** The location of the principal office of the organization is the City of Statesville, Iredell County, North Carolina.

**THIRD:** The organization is organized exclusively for education, scientific, and charitable purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code of 1986, as amended (or any corresponding provision of any succeeding federal tax law) ("Code"), and in furtherance thereof for the purpose of advancing and promoting knowledge of amateur radio, developing and testing techniques and applications of amateur radio, and providing service to the community in time of need through amateur radio.

**FOURTH:** The names and addresses of the persons who are the initial organizers of the organization are as follows:

Name	Address
Gary Colborne	PO Box 140 Stony Point, NC 28678

Robert Thompson	650 Opal Street Statesville, NC 28677
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**FIFTH:** The powers of this organization shall be exercised and its affairs conducted by the Executive Board subject to the approval of the membership. The manner of appointment of Executive Board Members shall be provided in the Bylaws. The Executive Board Members named herein as the initial Executive Board shall hold office until their successors are appointed and qualified. The names and addresses of the initial members of the Executive Board are as follows:

Name	Address	Office
Gary Colborne	PO Box 140 Stony Point, NC 28678	President
Noble Mills II	Rt. 10, Box 195B Statesville, NC 28677	Vice-President
John Lamson	618 Margaret Road Statesville, NC 28677	Treasurer

Robert Thompson	650 Opal Street Statesville, NC 28677	Secretary
Alex Bell	P.O. Box 1618 Statesville, NC 28677	Past President
Timothy Misenheimer	320 Hawthorne Drive Statesville, NC 28677	At-Large Member Term Expires 1992
Michael Gaither	Rt. 1, Box 612 Hamptonville, NC 27020	At-Large Member Term Expires 1993

**SIXTH:** No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article THIRD hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, of (b) by an organization contributions to which are deductible under section 170 (c) (2) of the Internal Code, or corresponding section of any future federal tax code.

**SEVENTH:** Upon dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, to a qualifying section 501 (c) (3) organization.

**EIGHTH:** Amendments to these Articles of Organization shall be adopted by the Executive Board, at a meeting thereof, upon receiving the vote of a majority of the membership. In witness whereof, we have hereunto subscribed our names as of this \_\_\_\_th day of \_\_\_\_\_ 1992.

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Gary Colborne

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Robert Thompson

**BY LAWS**  
**OF**  
**THE IREDELL COUNTY AMATEUR RADIO SOCIETY**

**ARTICLE 1**  
**MEMBERSHIP**

**A. MEMBERSHIP ELIGIBILITY**

All persons interested in amateur radio communications shall be eligible for membership. Discrimination due to race, religion, creed, sex or age shall be prohibited. Prospective members shall submit a completed society application form to the secretary who shall report the application at the next regular meeting. A vote to accept or reject the application shall take place no later than the regular meeting following the meeting at which the secretary reports the application. Each applicant must agree to familiarize himself with, and agree to abide by, the Articles of Organization, By-Laws, and policies of the Society.

**B. CATEGORIES**

Categories of membership are defined as:

1. **Regular:** Member holding a valid FCC amateur radio license, or who has expressed a significant interest in amateur radio communication and who has paid Society membership dues and assessments in accordance with the provisions of these By-Laws. Only regular members shall have voting privileges.
2. **Patron:** Member which is a recognized organization, institution, company, association, partnership, or corporation which demonstrates interest in furthering the purpose and objectives of the Society. The submission of a completed application form signed by an authorized officer of the organization and payment of dues is required.
3. **Honorary:** Member having no privileges, dues, or assessments.

**C. REPEATER SUPPORT GROUP**

Persons who have contributed the initial or subsequent fee for installation and/or operation of the Society repeater(s). Fees for the above purpose shall be established by the Executive Board.

**D. REPRESENTATION OF THE SOCIETY**

No member shall represent the Society in any manner without the specific authorization of the Executive Board, the Society membership or the Articles of organization and By-Laws.

## **ARTICLE II MANAGEMENT**

### **A. EXECUTIVE BOARD**

Management of the Society shall be by the Executive Board, subject to the approval of the membership. The Board shall recommend general policies of the Society. It shall ensure that committees are active and functioning and shall ask for committee reports as necessary. The Board shall supervise all committee chairman and shall have oversight of Society finances. The Board shall meet at least quarterly and shall manage Society business between regular meetings. The Executive Board shall consist of the Immediate Past President, the President, Vice President, Secretary, Treasurer and two regular Members-at-Large. The President shall be chairman of the Board.

### **B. QUALIFICATIONS OF MEMBERS-AT-LARGE FOR THE BOARD**

Executive Board Members-at-Large shall be regular members.

### **C. ELECTION OF MEMBERS-AT-LARGE**

Executive Board Members-at-Large shall be nominated and elected at the November business meeting. Prior to being nominated, a member must have agreed to have his name placed in nomination and serve if elected. Installation of executive board members-at-large shall be the final item of business at the December meeting.

### **D. TENURE OF MEMBERS-AT-LARGE**

Members-at-Large shall serve a term of two years; one being elected in even years and one being elected in odd years.

### **E. QUORUM FOR ELECTING MEMBERS-AT-LARGE**

A minimum of one third of the eligible voting members must be present for election of Members-at-Large. A majority affirmative vote will elect.

### **F. REMOVAL FROM THE BOARD**

An Executive Board member may be removed from office because of malfeasance, poor attendance at meetings, failure to perform in an adequate manner the duties entrusted to him, or for any other reason deemed appropriate by the Executive Board. In writing, with justification, five members may petition the Executive Board to take necessary action to allow the membership an opportunity to participate in any removal action. An officer removed from office for cause shall not be eligible to hold any office for a period of two years.

### **G. REQUIREMENTS TO REMOVE FROM BOARD**

Quorum: A minimum of one third of the eligible voting members must be present for a vote on a removal from office. A majority affirmative vote will constitute removal.

### **H. BOARD VACANCIES OCCURRING BETWEEN NOVEMBER MEETINGS**

When vacancies occur less than four months before the November meeting, the Board may make a temporary appointment to fill the vacancies until the next November meeting. Under

such circumstances a majority vote of board members present will constitute appointment. If a

vacancy occurs four months or more before the next November meeting, a special election to fill the vacancy shall be held no later than the second regular Society meeting after the vacancy occurs. The preceding statement does not apply to a vacancy which occurs for president. The President is filled by the automatic succession of the vice-President. A vacancy then occurs in the vice-presidency.

#### **I. MEETINGS**

Meetings shall be held by the Board as necessary to properly carry out the objectives of the Society. Any four members may petition the Chairman to call a meeting. Such petition shall be binding on the Chairman. A quorum of five members shall be required to conduct formal business. A meeting of the newly elected Officers and Board members, and the outgoing Officers and the outgoing Board members shall be held between the November meeting and the December meeting for the purpose of arranging the transition from the outgoing to the incoming administration. Any member of the Society may attend any Executive Board meeting, but shall have no vote in the proceedings.

#### **J. AUTHORITY TO WAIVE DUES**

The Executive Board may waive payment of dues and/or assessments in cases of extreme hardship.

### **ARTICLE III. OFFICERS**

#### **A. OFFICERS**

These shall be: President, Vice-President, Secretary, and Treasurer. Members who agree to be nominated for office should be prepared to fulfill their responsibilities to the Society to the fullest possible extent if elected. The Society depends largely on the willingness of officers to effectively function in the position sought.

#### **B. QUALIFICATIONS**

Officers shall be regular members.

#### **C. ELECTION**

Officers shall be nominated and elected at the November business meeting. Prior to being nominated, a member must have agreed to have his name placed in nomination and serve if elected. Installation of Officers shall be the final item of business at the December meeting.

#### **D. TENURE**

Officers shall serve a term of one year and may be re-elected to the same or another office. A member may not serve more than THREE consecutive terms in any single office or combination of offices.

#### **E. TRUSTEE**

Although the Trustee of the Society repeater shall not be a Society Officer, this shall be an elected position nominated by the nominating committee (with nominations accepted from the floor at time of election) and shall be exempt from the three year tenure rule

Duties of the Repeater Trustee shall be as outlined in Article IV.

**F. QUORUM**

A minimum of one third of the eligible voting members must be present for election of Officers. A majority affirmative vote will elect.

**ARTICLE IV.  
DUTIES OF OFFICERS**

- A. **DUTIES: THE PRESIDENT** shall preside at all membership meetings of the Society, and conduct same according to the rules adopted. He shall enforce due observance of the Articles of Organization and By-Laws; decide all questions of order in the absence of the Parliamentarian; co-sign all checks with the Treasurer, and sign all official documents that are adopted by the Society, appoint chairmen and all members of committees, and perform all other customary duties pertaining to the Office of President.
- B. **DUTIES: THE VICE PRESIDENT** shall assume the duties of the President in the absence of the President, and shall assume, the Presidency if a permanent vacancy occurs in that office. The Vice President is the chairman of the Program Committee and the major duty is to be responsible for planning, and scheduling programs for the Society membership.
- C. **DUTIES: THE SECRETARY** shall keep the Articles of Organization and the bylaws of the Society and shall assure that they are available at every meeting. He shall cause all amendments, changes and additions to be noted on the Articles of Organization or By-Laws, and shall permit the same to be consulted by members. He shall give each new member a copy of the current Articles of Organization and By-Laws. He shall immediately notify all members of proposed amendments to the Articles of Organization and/or By-Laws. Notification via a Society publication will satisfy this requirement. He shall prepare an attendance log to be passed among all people present at a membership meeting. This log shall include station call (if any), name, phone number, and remarks as a minimum. The log shall be filed with the minutes of the meeting. The Secretary shall keep a record of the proceedings of all membership meetings, keep a roll of members, submit completed application for membership to the Society, carry on all appropriate correspondence, read communications at each meeting, and shall notify each member if there is a change in the normal meeting place. Such notices contained in society Publications will satisfy the requirement. He shall keep an inventory of all Society property, and at expiration of his term, submit to his successor all secretarial items belonging to the Society which are in his possession.
- D. **DUTIES: THE TREASURER** shall maintain all financial records of the Society. These records will include receipt of membership dues and assessments, receipts from other sources, and disbursements. The Treasurer shall, after the February meeting date and the month of February notify every member who is delinquent regarding membership dues of the member's status and request payment of dues. At each membership meeting, the Treasurer shall have available a report of the receipts, disbursements, and financial status of the Society since the last report. The Treasurer shall receive and receipt for all monies paid to the Society, and keep an appropriate accounting of same. He shall cause funds to be

deposited in a financial institution covered by the F.D.I. C. and approved by the Executive Board. He shall pay no bills without proper authorization by the membership or the Executive Board. He, together with the President, shall sign all checks drawn on the account of the Society. He shall, at the expiration of his term, submit all Society treasury property and records in his possession to his successor. At the January meeting, he shall submit a written financial report covering all activities in this area for the fiscal year ending on December 31 of the previous year.

- E. **DUTIES: THE REPEATER TRUSTEE** shall be the primary person responsible for maintaining the club repeater in accordance with standards of the Federal Communications Commission. The Trustee shall be assisted in operation of the Society repeater by such control operators as shall be appointed by the President. The Trustee shall maintain the Society repeater in accordance with the directions of the Society membership and shall report to the technical committee which shall ensure that policies and directives of the Society are carried out. The Trustee shall ensure that the Chairman of the Technical Committee and all control operators have a complete copy of the repeater operating manual and technical specifications. These may be provided at Society expense.

## **ARTICLE V. MEMBERSHIP MEETINGS**

### **A. MEETINGS**

Regular meetings shall be held on the second Thursday at 7:00 P.M. local time of each calendar month. The place of the meeting shall be determined by the President. Special meetings may be called by the President upon the written request of five members provided adequate justification is given. Members shall be notified by the Secretary of special meetings not later than twenty four hours before the meeting time. The business of the special meeting shall be included in the notification and only such business shall be transacted at the meeting. The opening order of business for all regular meetings shall be:

Call to order;

Approval of the minutes of the last regular meeting and of any intervening meetings;  
(actual reading of the minutes may be waived by vote of the members.)

Treasurer's report

Reports of committee chairmen at the discretion of the President.

A minimum of one third of the eligible voting membership shall constitute a quorum for the transaction of routine business except when quorum requirements differ for other matters of business as set forth elsewhere in these By-Laws. The President, or Chairman of the Board, when presiding at a meeting under their jurisdiction, shall have no vote except to break a tie.

### **B. ATTENDANCE**

Members are expected to attend all regularly scheduled meetings and participate in Society functions and activities. There is no attendance requirements to maintain membership.

### **C. RULES**

The current Robert's Rules of Order, as amended, shall govern proceedings unless the By-Laws specifically abrogate such rules.

**ARTICLE VI.  
DUES AND OTHER REQUIREMENTS**

**A. DUES**

The Society, at any regular meeting, may levy upon the membership such dues or assessments as shall be deemed necessary for the business of the Organization. Dues shall be recommended by the Budget Committee through the Executive Board and shall be approved by the membership. Dues for members joining during the membership year shall be pro-rated for the year including the month of into the Society. There shall be a three month grace period for payment of dues allowing all members to maintain full status, privileges, and participation with the Society through the last day of March. Members who remain in arrears after the February meeting shall be notified by the Treasurer. Dues are due and payable in advance. Dues may be paid on a monthly basis if desired; however, it is requested and recommended that they be paid on at least a quarterly or yearly basis in order to minimize work. Non payment of such dues or assessments shall be cause for termination of membership in Society within the discretion of those regular members in good standing.

**B. FEES**

That sum of money paid by all regular members holding a Technician License or higher being 18 years of age or older, used to pay for the repeater and its accessories and any new additions in the future to the Society Equipment Inventory when approved.

**C. ASSESSMENTS**

If an assessment appears to be necessary, it shall be an item of business at an Executive Board meeting. If the Board decides that an assessment is necessary, the matter shall be presented at a regular meeting for disposition by the membership.

**D. CONTRIBUTIONS AND DONATIONS**

The acceptance of equipment donated to the Society, that requires storage, shall be presented to the membership for a majority affirmative vote.

**E. FCC RULES AND REGULATIONS**

All members are expected to abide by the current Rules and Regulations. Non-observance of same is cause for separation from the Society at the discretion of the membership. Adequate plans shall be formulated for disposition of cases of interference to other radio services when reported as caused by the station of a member of the Society. Cooperation with other amateurs concerning such problems shall be undertaken as needed. The Society, through designated committees, shall provide technical advice to members and the general public concerning equipment design and operation, clean signals, elimination of spurious radiation's from member stations, observance of recognized good operational practices and procedures, ect.

**ARTICLE VII.  
COMMITTEES**

## A. COMMITTEES

### 1. Standing committees shall be:

- a. Technical - Responsible for installation, operation, maintenance, and modifications to Society equipment. It is the focal point for solving RFI problems, etc.
- b. Program - Responsible for arranging for programs at all regular meetings and all other educational events. Coordinates with the President.
- c. Membership - Responsible for continuing efforts to increase Society membership.
- d. Society Publications - Responsible for preparation and distribution of same to all members on a monthly basis.
- e. Publicity/Public - Self-explanatory.
- f. ICARS Members Directory - Responsible for preparation and timely revisions to such directory.
- g. Emergency Preparedness - Coordinates with ARRL EC, county and state officials.
- h. Awards - Selects members for annual awards to include Outstanding Amateur Radio Operator of the Year, Society member of the Year, and Outstanding Novice of the Year. Other awards may be presented as determined by the membership or Executive Board. Announces winners and presents awards at the December meeting.

### 2. Individual Appointments

- a. Historian - Maintains written, photographic, and other documentation of Society activities and history which shall be the property of the Society.
- b. Parliamentarian - Advises President on matters of parliamentary procedure.

### 3. Temporary Committees

- a. Audit - Not less than six weeks before the January meeting, the President shall establish this committee to audit the financial records of the Society and to report on same at the January meeting. Coordinates with the Treasurer. Three regular members are necessary to carry out the audit.
- b. Budget - This committee should be formed by the President not later than six weeks before the January meeting, and submit its report at the January meeting. Coordinate with other committees and Executive Board as needed.
- c. Nominations - This committee shall be formed by the President not later than six weeks before the November meeting for the purpose of selecting nominees for election to office and to the Executive Board. Nominations may be made from the floor by any member, also. All nominees must have agreed to serve if elected.

- d. Field Day, Hamfest, Fund-raising, Public Demonstrations (coordinates with Publicity Committee), etc.

4. Ad Hoc

Formed for various purposes and subjects not properly in the province of any standing of temporary committee.

**B. CHAIRMEN OF COMMITTEES**

The Chairman of each committee shall ordinarily be appointed by the President. Committee Chairmen shall keep the membership aware of committee activities through the Executive Board.

**C. EX-OFFICIO COMMITTEE MEMBERS**

The President shall be an ex-officio member of all committees.

**ARTICLE VIII.  
AMENDMENTS**

These By-Laws may be amended by a three-fifths vote of the total voting membership present, provided a quorum of one-half the total membership is met. Proposals for amending shall be submitted in writing at a regular meeting and shall be voted on no later than the second regular meeting following the proposal, provided all members have been notified in writing of the intent to amend the By-Laws at said meeting.